



The Urban Unit

Urban Sector Planning & Management Services Unit (Pvt.) Ltd.



No: 27225

Date: 03-Jan-2022

The Project Manager,
Provincial Land Use Plan,
Planning and Development Department,
Government of the Khyber Pakhtunkhwa.

Subject: MINUTES OF MEETING FOR NEGOTIATION ON CONTRACT FOR PREPARATION OF LAND USE PLAN OF MALAKAND, HAZARA, KOHAT, BANNU, D.I. KHAN DIVISIONS HELD ON 30.12.2021 AT THE URBAN UNIT LAHORE.

This is with reference to the meeting conducted with the Urban Policy Unit, Planning and Development Department, KPK at The Urban Unit on 30th December 2021 for contract negotiation for "Preparation of District Land Use Plan of Malakand, Hazara, Kohat, Bannu, D.I. Khan Divisions." Please find attached minutes of the meeting which includes annexures that need to be published.

We look forward to developing a good working relationship with UPU during the course of this project.

DPM GAS
put up pl.
04/1/2022

MUHAMMAD OMAR MASUD
CHIEF EXECUTIVE OFFICER

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SUBJECT: MINUTES OF MEETING FOR NEGOTIATION OF CONTRACT (3rd Meeting) FOR PREPARATION OF LAND USE PLAN OF MALAKAND, HAZARA, KOHAT, BANNU, D.I. KHAN DIVISIONS HELD ON 30.12.2021 AT THE URBAN UNIT LAHORE

Third Negotiation meeting was held with the Planning and Development Department, KPK due to queries raised by the Urban Unit Pvt (Ltd) via letter no 27124 date 13 December, 2021 under the chairmanship of CEO, Urban Unit on 30th December, 2021 at 12:00 PM. The Project Manager of the Provincial Land Use Plan, Khyber Pakhtunkhwa along with their team attended the meeting. The list of participants is attached as **Annexure-A**.

During the meeting, every query was discussed in detail, and in the light of mutual discussion the following points were agreed upon:

1. All surveys will be conducted at 1% of the total population of the concerned districts as per TORs. **Annexure-B** details out the sample size for block-level survey to be adopted by the consultant team for all divisions as discussed and agreed by all participants. Same will be appended to contract as well.
2. Satellite imagery of 0.6 - 1 m resolution will be procured for the urban areas and open-source imagery of the same resolution will be used for the rural areas.
3. Formal contract may be signed on the 6th of January 2022 in Peshawar, Khyber Pakhtunkhwa.
4. Urban Unit's Regional Office assured to be set up in Peshawar, Khyber Pakhtunkhwa after the signing of the contract, and subsequently field office for each package will be established for the duration of survey.
5. Consultants will ensure, submission of performance security at the rate of 10% of the contract value within 25 days of the signing of the contract.
6. Consultant will submit inception report within 30 days of signing of the contract.
7. Consultant will strictly follow and will ensure the timelines of the project for its completion in due time.



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Meeting on Contract Negotiation with PLUP KPK

DAY & DATE: Thursday 30 December, 2021

Venue: The Urban Unit (503 Shaheen Complex, Egerton Road, Lahore)

Sr. No.	Name	Designation	Department	Contact/Email	Signature
1.	Naseer Ahmad	PM, PLUP, KP	PSD Dept:	naseerdp0126@gmail.com	
2.	Fareeh Qazi	DM, PLUP	PSD Dept	fareem-qazi@gmail.com	
3.	Dr. Muhammad	Urban Planner	PSD Dept	ecoplanner79@gmail.com	
4.	Syed Nazir Jamil	Senior GIS Specialist	PSD	UPU@urbanplanningunit.gov.pk	
5.	IMRAN	COO, UU	UU	—	
6.	Sami Ullah Khan	Manager PS	UU	0331-5217303	
7.	Khadija	SRA UP	UU	0308-8374276	



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Sr. No.	Name	Designation	Department	Contact/Email	Signature
8.	Muhammed Ibrahim	Company Secretary	Urban Unit	0333-2525095	
9.	Ayesha Khan	RA-legal (Env)	Env.roment	ayeshakhan@gmail.com	
10.	Nida	R-A (UP)	UPA	Nida.khan@kpsc.gov.in	
11.	Umna Tariq	RA (UPA)	UPA	umnatariq@gmail.com	
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