

SUBJECT: Minutes of the Procurement Committee Meeting For Opening of Financial Proposals and Approval of Combined Evaluation Report for Hiring of Consultancy Services for Preparation of Master Plan for Divisional/ District Head Quarter Cities of KP.

A meeting on the subject cited above was held under the Chairmanship of the Project Director of Preparation of Master Plan for Divisional/District Head Quarters Cities of KP on 30th Sep, 2020 in the Urban Policy Unit P&D Department. The meeting was attended by members of the Procurement Committee and representatives of the consultants (List of participants is attached at Annex A).

The meeting started with recitation from the Holly Quran. After recitation of the holy verses, the Project Director welcomed the participant and thoroughly explained salient features of the project and the process adopted by UPU for evaluation of the Technical Proposals Scores/ ranking of the shortlisted consultants for different packages. The PD shared with the participants that the Procurement Committee used KPPRA guidelines and the advertised criteria for short listening of the consultants for the assignment. After introductory remarks of the Chair, then the Project Director, MPP requested the Manager Procurement, Urban Policy Unit, P and DD to proceeds further as per agenda items.

AGENDA ITEM 1: ANNOUNCEMENT SCORE OF TECHNICAL PROPOSALS

The Procurement Manager, UPU announced the technical scores and ranking of consultants as per Rule 45 of the KPPRA Rules 2014 and shared the approved Technical Evaluation Reports with representatives of the consultants present in the meeting.

Decision: As there was no observation by representatives of the participating consultants on the Technical Evaluation Reports, then the Procurement Committee decided to proceed to agenda item No. 2.

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AGENDA ITEM 2: OPENING OF FINACIAL PROPOSALS AND APPROVAL OF COMBINED EVALUATION REPORT FORHIRING OF CONSULTANCY SERVICES FOR PREPARATION OF MASTER PLAN FOR DIVISIONAL/DISTRICT HEAD QUARTERS OF CITIES OF KP

After announcement of the Technical Evaluation Scores and ranking of Consultants on the basis of their technical proposals, then the Procurement Manager, UPU appraised the forum that the consultants final raking will be done as per procurement guidelines of the KPPRA.

The weights assigned to the Technical and Financial Proposals are: T = @80 % of the technical score, and F = 20 % .

The formula for determining the financial scores is:-

$S_f = 100 \times F_m / F$, in which S_f is the financial score, F_m is the lowest price and F is the price of the proposal under consideration (20).

After the above deliberations, then the Procurement Committee opened all the Financial Proposals submitted by the consultants except for Peshawar. After opening of financial bids, the combined evaluations reports and ranking of consultants for four packages were prepared as given below:

1. Package -1 (Peshawar):

Decision: As per advice of the KPPRA under Section 28 (e) of the KPPRA Act 2012, and subsequent approval of the competent authority, RFPs will be re-issued to already shortlisted consultants. However, ToRs, Scope of work, and Evaluation Criteria will remain the same.

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2. Package – 2 (Kohat, Bannu and DI Khan Cities)

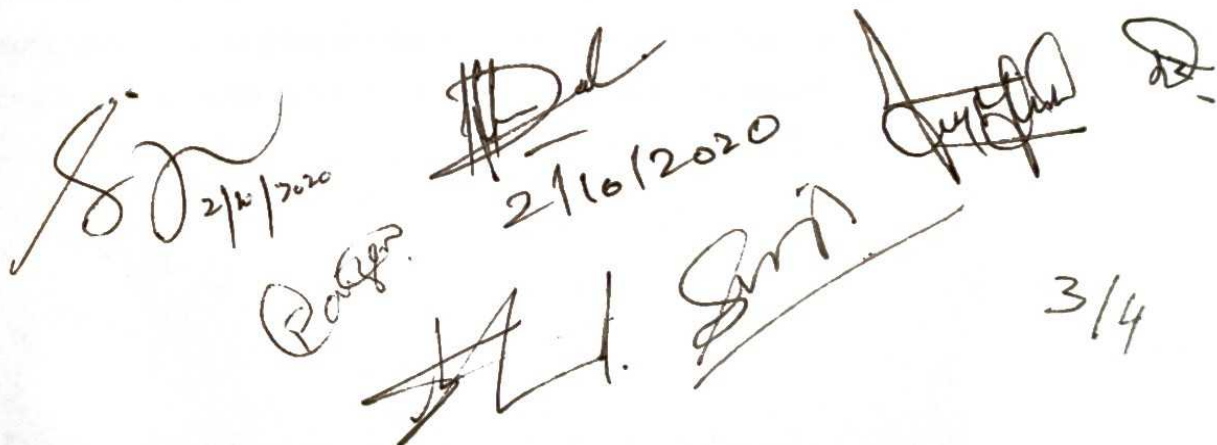
Combined Evaluation Report and ranking of consultants as under:

S.No	Name of Consultant	Financial Proposal (million rupees)	Technical Score (Out of 100)	80% of the Technical Score	Financial Score (out of 20)	Combine Score (Technical + Financial)	Rank	Remarks
1	NESPAK	57,253,095	88.0	70.4	17.12	87.52	1	
2	EA	51,850,000	80.1	64.08	18.90	80.52	2	Exclusive (Sale taxes @ 15% i.e 7777500) Total Bid Value 59627500
3	Urban Unit Punjab	60,455,500	80.2	64.16	16.21	80.37	3	
4	PEPAC	49,000,000	72.3	57.84	20.00	77.84	4	
5	MMP	109,929,938	77.8	62.24	8.91	71.15	5	
6	AiD	179,434,472	73.6	58.88	5.46	64.34	6	

3. Package – 3 (Mingora/ Saidu Sharif & Chitral)

Combined Evaluation Report and ranking of consultants as under:

S.No	Name of Consultant	Financial Proposal (million rupees)	Technical Score (Out of 100)	80% of the Technical Score	Financial Score (out of 20)	Combine Score (Technical + Financial)	Rank	Remarks
1	PEPAC	35,000,000	72.3	57.84	20	77.84	1	
2	MMP	69,043,125	77.8	62.24	10.13859092	72.38	2	
3	AiD	177,667,497	73	58.4	3.939944063	62.34	3	



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4. **Package – 4 (Abbottabad & Haripur)**

The Combined Evaluation of the said Agenda mention below:

S.No	Name of Consultant	Financial Proposal (million rupees)	Technical Score (Out of 100)	80% of the Technical Score	Financial Score (out of 20)	Combine Score (Technical + Financial)	Rank	Remark
1	NESPAK	34,317,898	88.0	70.4	14.569	84.97	1	
2	Urban Unit Punjab	35,362,500	80.2	64.16	14.14	78.30	2	
3	PEPAC	25000000	72.3	57.84	20	77.84	3	

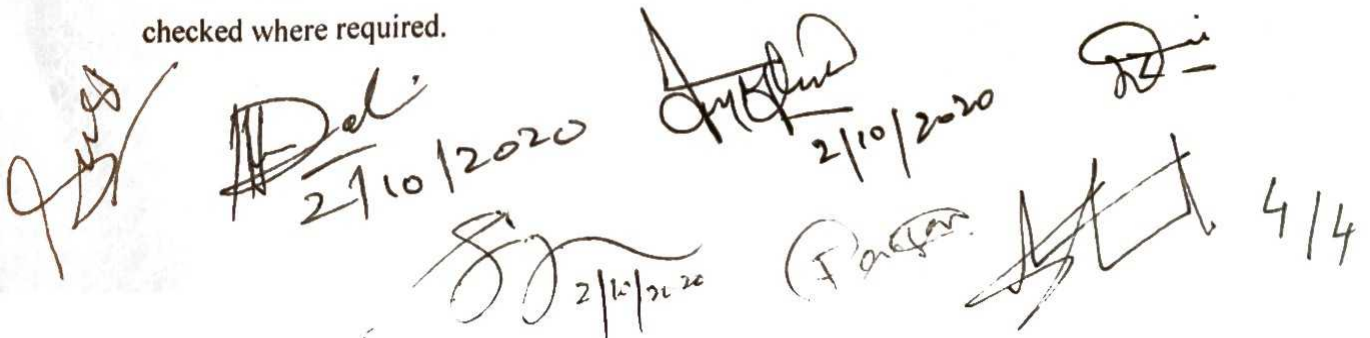
5. **Package – 5 (Charsadda and Nowshera Cities)**

The Combined Evaluation of the said Agenda mention below:

S.No	Name of Consultant	Financial Proposal (Rs. Million)	Technical Score (Out of 100)	80% of the Technical Score	Financial Score (out of 20)	Combine Score (Technical + Financial)	Rank	Remarks
1	PEPAC	16,500,000	72.3	57.84	20.00	77.84	1	
2	EA	35,700,000	80.1	64.08	9.24	72.12	2	Exclusive (Sale taxes @ 15% i.e 5355000), Total Bid Value 41055000

Decisions:

1. The Procurement Committee recommended the Combined Evaluation Reports and ranking of consultants for approval of the competent authority.
2. The Procurement Committee also recommended to the competent authority to invite rank one (Rank 1) consulting firms for the four packages for contract negotiation in accordance with the Rule 42 of the KPPRA Rules 2014 and authorize the Executive Director, UPU for signing of Contract on behalf of the Procurement entity.
3. Further, The Committee decided that before signing of contract all documents mentioned in the Technical Proposals including Firms Experience, Human Resource may be re-checked where required.



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